



**California Emergency Management Agency**  
**Public Safety and Victim Services Programs**  
3650 SCHRIEVER AVENUE  
MATHER, CALIFORNIA 95655  
(916) 324-9200



May 5, 2010

Karen Cooper  
Executive Director  
Family Services of Tulare County  
815 W. Oak Avenue  
Visalia, CA 93291

**SUBJECT:** Performance Assessment Report  
**GRANT #:** DV09231248 & DR09011248  
**RECIPIENT NAME:** Family Services of Tulare County

Dear Ms. Cooper:

Thank you again for your time on March 24, 2010, when I conducted a Performance Assessment of the Domestic Violence Assistance (DV) Program grant for your agency. Attached please find a copy of the Performance Assessment including the Domestic Violence Recovery Act (DR) Addendum.

During the site visit, we discussed Cal EMA's requirements for the project, the goals and objectives of the program, the project's source documentation, and the reporting requirements. As a result of the visit, I am happy to report that I did not identify any areas which need corrective action. The project was compliant in every single area of the performance assessment.

As for the other documentation that you were required to provide at the time of the site visit, I will be placing copies in your DV09/10 file and your master file at Cal EMA headquarters. Please keep in mind that you will be required to provide all requested documents again for future site visits but these are good for three years.

Enclosed is a copy of the completed Site Visit Checklist Form for your review. Please sign the cover page and return a copy of the page to me by **Tuesday, June 1, 2010 or sooner** as confirmation of receipt.

Thank you again for your hospitality during this visit. If you have any questions regarding the site visit please contact me at 916.324.9222 or Joimeiko.Coulbourn@calema.ca.gov.

Joimeiko Coulbourn  
Criminal Justice Specialist  
Domestic Violence Section

Enclosures

c: Cal EMA R&R Logistics